

Regulations Governing the International Exchange Student Program College of International Affairs, National Chengchi University

Approved by the 163rd College Affairs Meeting on May 28, 2026

Article 1

These Regulations are established by the College of International Affairs, National Chengchi University (hereinafter referred to as “the College”) to establish a selection mechanism for recommending students to study abroad as exchange students and to specify the rights and obligations of exchange students.

Article 2

The International Exchange Student Program of the College (hereinafter referred to as “the Program”) shall be implemented in accordance with the academic cooperation agreements signed between the College and its partner institutions, the “National Chengchi University Regulations Governing Students Taking Courses Abroad,” and the “National Chengchi University Regulations Governing Credit Transfer.”

Article 3

Students of the College may apply for the College’s exchange student selection process. However, students participating in exchange programs at partner institutions must comply with the “National Chengchi University Regulations Governing Students Taking Courses Abroad.” Students who meet any of the following conditions shall be ineligible to apply:

1. Students who are not nationals of the Republic of China (Taiwan) may not apply for exchange programs at institutions located in their country of nationality.
2. Overseas Chinese students may not apply for exchange programs at institutions located in their country of permanent residence.
3. International students enrolled at the University through scholarships granted by the Government of the Republic of China (Taiwan) or by the University may not apply for the College’s exchange student program.
4. Students holding dual or multiple nationalities may not apply for exchange programs at institutions located in any country of their nationalities.

Article 4

The College may select exchange students through document review, and additional selection methods may be adopted when necessary. The required application documents and formats shall be separately prescribed by the College.

Article 5

Applicants to the College's exchange student program shall submit valid proof of English language proficiency. The required standards shall be specified in the application guidelines for each application cycle.

If a partner institution requires qualifications in addition to English language proficiency, applicants shall submit the relevant supporting documents in accordance with the institution's requirements.

Article 6

The list of admitted exchange students shall be announced after review and approval by the review committee. Admitted students shall sign and submit the "Exchange Student Consent Statement" to the College within the designated period. Failure to do so shall be deemed a forfeiture of admission.

Article 7

Admitted students may submit an "Exchange Student Waiver Statement" to the College to forfeit their admission status, and no request for deferral or reservation of admission shall be accepted.

Students who withdraw from the program after signing the "Exchange Student Consent Statement" shall be prohibited from applying for the College's exchange student selection process for three years from the date of the announcement of the admission results for that selection cycle.

Article 8

Exchange students of the College shall fulfill the following obligations:

1. Students shall comply with the regulations of the University, the College, the partner institution, and the laws and regulations of the host country during the exchange period.
2. Students shall apply for admission to the host institution and complete the exchange procedures in accordance with the admission results. Without the approval of both the College and the partner institution,

students may not terminate or extend the exchange period in advance.

3. Students shall submit a written report within two months after the completion of the exchange period. The report may be used by the College for future promotion of exchange programs.

Article 9

If a student who has obtained admission to the College's exchange student program also accepts an exchange student position offered through another unit outside the College, the College reserves the right to revoke the student's admission status in the College's program.

Article 10

Exchange students of the College shall lose their eligibility for the exchange program under any of the following circumstances:

1. The partner institution does not issue an admission letter.
2. The student is unable to depart on schedule or experiences delayed departure due to personal reasons.
3. Departure is impossible or delayed due to circumstances not attributable to the College.

Article 11

Exchange students of the College shall comply with the following requirements:

1. During the exchange period at the partner institution, exchange students shall still complete registration procedures at the University.
2. Expenses related to studying at the partner institution shall be handled in accordance with the terms of the agreement between the institutions.
3. Matters concerning credit transfer for courses taken at partner institutions and overseas travel procedures for male students subject to compulsory military service shall be handled in accordance with the "National Chengchi University Regulations Governing Credit Transfer" and the "National Chengchi University Regulations Governing Students Taking Courses Abroad."

Article 12

The rights and responsibilities of exchange students during the overseas exchange period shall be governed by the contents of the "Exchange Student Consent Statement."

Article 13

These Regulations may apply, where appropriate, to other College programs involving the recommendation of students for overseas study.

Article 14

These Regulations shall take effect upon approval by the College Affairs Meeting. The same procedure shall apply to any amendments hereto.